

**AGENDA**  
**JOINT MEETING OF THE**  
**BOARD OF DIRECTORS and CITIZENS ADVISORY COMMITTEE**  
**of the**  
**MONROE COUNTY SOLID WASTE MANAGEMENT DISTRICT**  
Meeting Connection VIA ZOOM

<https://monroecounty-in.zoom.us/j/81084354694?pwd=SXVKd0gxejE4SitEY1dsZnNSdDRIQT09>

Meeting ID: 810 8435 4694

Password: 968680

Thursday July 16, 2020

5:15 pm

**CALL TO ORDER**

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**ADJOURN**



## MEMORANDUM

**TO:** MCSWMD Board of Directors and Citizens Advisory Committee  
**DATE:** July 10, 2020  
**FROM:** Tom McGlasson Jr  
**SUBJECT:** MCSWMD 2021 Budget Proposals

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The included information for the proposed 2021 budgets is the same as was included in the Board of Directors meeting packet and presented at the July 9, 2020 Board of Directors meeting.

### **OPERATING BUDGET**

The proposed 2021 Operating Fund budget is based on the following:

#### REVENUES:

- ) Property Taxes include a 4.2% growth quotient per DLGF
- ) VLET & CVET are estimated based on previous years' experience
- ) Other revenue changes are shown in the provided budget comparison spreadsheet and are based on previous years actuals, 2020 YTD, and observed trends

#### EXPENSES:

- ) Personnel Services
  - o 2.5% wage increase for all employees (CPI for Urban Wage Earners and Clerical Workers – January 2019 to January 2020)
  - o \$14/Hr minimum rate of pay; applied in the same manner as last years' increase with additional adjusted increases for some positions based on current wage differences, and the required skills and responsibilities of the position:
    - o§ Relief Site Operator - \$14/Hr (no adjustment)
    - o§ Site Operator - \$14.25/Hr (adjusted from \$14/Hr)
    - o§ Materials Handler II - \$14.25/Hr (adjusted from \$14/Hr)
    - o§ Materials Handler I - \$14.40/Hr (adjusted from \$14/Hr)
    - o§ HazMat Tech - \$14.50/Hr (adjusted from \$14/Hr)
    - o§ Truck Driver II - \$14.75/Hr (adjusted from \$14.52/Hr)
  - o The following positions have reduced working hours as indicated; none of the proposed changes will affect the benefit eligibility of these positions:
    - o§ The Controller position is changed to a ¾ time (30 hours per week) position
    - o§ The Office Manager position is changed to a 25 hours per week position
    - o§ The 4 site operators currently working 34.5 hours per week are changed to

23 hours per week.

) This assumes a change in the operating schedule of the Rural Recycling Centers from the current 5 days per week to 4 days per week

- o Health Insurance increase is based on an estimate from JA Benefits
- o Wellness Clinic increase is based on an estimate from Activate
- o Retirement decreases due to the resulting payroll decrease from the above referenced changes

) **SUPPLIES**

- o 42220 Health & Safety increase of \$6,100 to purchase AED devices for District facilities
- o Other lines show nominal changes and are described on the provided comparison spreadsheet

) **SERVICES & CHARGES**

- o Most lines show nominal changes and are described in the provided comparison spreadsheet
- o Legal Services is decreased based on an anticipated switch to the County Legal Department, amount is based on the anticipated volume of services needed in 2021 and proposed fees previously discussed
- o Professional/Social Media is increased to provide for updating and upgrading the District website – our hosting service has indicated this is something we need to do
- o The following repair and maintenance lines are all increased, and while the hope is that the entirety of these appropriations will not be needed on 2021, we have budgeted based on our needs and experience in recent years to insure that adequate funds are available to keep our equipment operational to avoid a disruption in programs and/or services:
  - o§ 43640 Vehicle R&M
  - o§ 43650 Machinery & Equipment R&M
  - o§ 43690 Other Repair & Maintenance

) **CAPITAL OUTLAYS**

- o No planned vehicle/equipment purchases on 2021

**DEBT SERVICE BUDGET**

The budgeted expenses are known based on the debt service bond amortization schedule; the revenues are estimated based on the known expenses

**CUMULATIVE CAPITAL FUND BUDGET**

No revenues or expenditures are anticipated at this time. However, this budget still needs to be approved and adopted by the County Council so that, should a need or desire arise to utilize any of these funds, the State has an adopted budget on file from which additional appropriations may be requested.

# Monroe County Solid Waste Management District 2021 PROPOSED BUDGETS

July 16, 2020

MCSWMD Board of Directors & Citizens Advisory Committee Joint Meeting

## 2021 Operating Budget Overview

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	2021	2020	Difference
• Revenues			
• Taxes	\$2,043,351	\$1,980,132	\$63,219
• Fees from HHW & Recycling	\$369,500	\$370,000	(\$5,000)
• Other Income	\$258,000	\$255,700	\$2,300
• Sale of Recyclables	\$57,500	\$82,500	(\$25,000)
• TOTAL REVENUES	\$2,728,351	\$2,688,332	\$40,019
• Expenses			
• 10s Personnel Services	\$1,337,639	\$1,391,987	(\$54,504)
• 20s Supplies	\$151,125	\$149,700	\$1,425
• 30s Services & Charges	\$1,228,075	\$1,218,909	\$9,166
• 40s Capital Outlays	\$10,000	\$45,000	(\$35,000)
• TOTAL EXPENSES	\$2,726,839	\$2,805,596	(\$78,757)
• Revenue Less Expenses	\$1,512	(\$117,264)	\$118,776



















































