

## AGENDA

**BOARD OF DIRECTOR'S MEETING**  
of the  
**MONROE COUNTY SOLID WASTE MANAGEMENT DISTRICT**  
Nat U. Hill III Meeting Room, Monroe County Courthouse  
Bloomington, Indiana  
Thursday, February 9, 2017 4:00 pm

### CALL TO ORDER

1. Approval of Board of Directors Minutes – January 3, 2017\*
2. Controller's Report – Payroll, Claims & Cash Flow\*
3. Internal Controls Update
4. Reports from Staff
5. Citizens' Advisory Committee Report
6. Public Comment

### ADJOURN

# MINUTES

Monroe County Solid Waste Management District  
**Board of Directors**  
Nat U. Hill III Meeting Room, Monroe County Courthouse  
Bloomington, Indiana  
Thursday, January 12, 2017 4:00 p.m.

Members Present: Julie Thomas, Chairperson, Cheryl Munson, Vice Chairperson, Steve Volan, Secretary, Amanda Barge, John Hamilton, Patrick Stoffers

Members Absent: Dianna S. Bastin

Staff Present: : Tom McGlasson Jr., Executive Director, Connie Hudson, Controller, Jeania Baughman, Employee Services Administrator, Scott Morgan, Operations Director, Lee Paulsen, Landfill Director, Elisa Pokral, Media & Education Director

Legal Counsel Present: None

CAC Present: John Arnold, Clark Sorensen

Thomas called the meeting to order at 4:00 p.m.

Stoffers motioned Cheryl Munson as President of the Monroe County Solid Waste Management Board of Directors, Julie Thomas as Vice President and Amanda Barge as Secretary; Thomas Seconded. Volan asked Barge if she was prepared to start as an officer so quickly and Barge answered that she was. The verbal vote was unanimous. Motion passed.

Munson, as the new President of the Board, thanked Thomas for her services as Chair over the last year.

### **Executive Committee Meeting Minutes: November 29, 2016**

Munson stated that the Executive Committee Meeting minutes are for informational purpose only.

### **Approval of Board of Director's Meeting Minutes – December 8, 2016**

Munson moved to approve; Volan seconded. No questions from the Board. The verbal vote was unanimous.

### **Controller's Report – Payroll & Claims**

Hudson reported pre-approved claims of \$355,536.71. Hudson requested approval for current payroll and claims of \$23,567.85, with a total of \$379,104.56. Thomas moved to approve; Volan seconded. No public comment. The verbal vote was unanimous. Motion passed.

### **Controller's Report – Cash Flow**

Hudson reported the cash balance in the operating fund is \$1,685,205.90 and debt service of \$160,890.41. Cum Cap at \$76,692.85 and landfill/post-closure at \$701,779.28.

Hamilton entered at 4:05 p.m.

### **Reports from Staff**

Morgan stated that the Holiday Tree Recycling Program ends on Saturday, January 14<sup>th</sup>. He stated that the volumes have gone down for holiday tree recycling over the last three years. Morgan stated that the recycling center lots have had a lot of freezes and thaws and stated that we do appreciate everyone's understanding that the gravel on the lots are a little rough and in the spring they will be graded.

Paulsen stated that they had completed the semi-annual groundwater sampling event in December and the data is being compiled and will be sent to AECOM and then to the State.

McGlasson stated that the Leachate Treatment Plant was started back up at the middle of December and it is doing better than three cycles per day now and still reducing the time so the operations are going really well right now.

Munson stated that as the new President of the Board she felt it was necessary to visit the Leachate Treatment Plant. Paulsen suggested that she wait until early spring when it is not so wet and muddy out there.

Pokral welcomed Amanda Barge to the Board. Pokral reported that she had done an interview with the Herald Times regarding Holiday Tree Recycling. She also did an interview with WTU on Holiday Tree Recycling. She said the Holiday Tree Recycling was also featured on the Weather Crawl. She stated that she hoped that people were not going with artificial trees instead of real trees in conjunction with the decline in the holiday tree recycling as it is unhealthy for the environment. Pokral reminded the public that when recycling gift wrap material that the non-foil gift wrap paper can go into the mixed paper bins and tissue paper is put in the newspaper bins at all the recycling centers. Pokral stated that 2017 will be a busy year again for environmental education.

McGlasson reported that with the input from staff, Citizens Advisory Committee, and Executive Committee, the final version for the RFP for the Consultant on the MRF will be advertised in the Herald Times, the Ellettsville Journal, as well as the Indianapolis Star, a national online industry service and a National periodical. The deadline to receive proposals is February 21, 2017. The proposals will be opened on February 22 and will give ample time to make considerations in advance of the next Executive Committee Meeting and will hopefully have a recommendation for the Board of Directors in March for moving forward.

McGlasson reported that in light of recent computer server issues at the District, PC Max will be in on Monday during the Holiday to begin the process of going to a cloud based server. Since Monday is a Holiday and all the employees are off, doing this on Monday will not affect the work of the employees.

McGlasson stated that he has been appointed as an advisor to the Board of Directors on the Solid Waste Management Association. Munson congratulated McGlasson on his appointment.

**Citizens Advisory Committee Report.**

Sorensen recognized John Arnold as the longest serving member of the Citizens Advisory Committee. Sorensen reported that the next meeting will be on January 19<sup>th</sup> and will host the election of officers at the meeting. He also stated that the CAC appreciates the opportunity to participate in the RFP process and has been told that they will most likely be included in the selection process for the Consultant.

**Public Comment.**

None.

Volan stated that an active group of volunteers called the Bloomington Indiana Recycling Collective are working to continue the downtown recycling center that was closed at a different location and run strictly by volunteers.

The meeting adjourned at 4:19 pm.

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Signed – Board Member  
Minutes of January 12, 2017